

REQUEST TO RESET MULTI-FACTOR AUTHENTICATION

Dear Students and Staff, we are happy to assist you with any issues regarding your Multi-Factor Authentication (MFA). Please note that an MFA reset should generally be carried out in person at HFT Stuttgart. This form is intended exclusively for exceptional cases in which an in-person visit is not possible, for example due to illness, a significant distance from HFT Stuttgart, or outside the service desk's opening hours. It is solely intended for requesting an online reset of your MFA.

I hereby request the activation of Multi-Factor Authentication.

First Name: _____

Last Name: _____

E-Mail: _____

Place, Date

Signature

Important!

Please also include a **copy of the front side of your ID card** so that we can verify your signature. To prevent misuse of your personal data, you may black out all information on the copy, especially the ID card number, except for your first name, last name, and signature. The copy of your ID card will be destroyed immediately after the signature has been verified.

Please send this form and the copy of your ID card to:

ist@hft-stuttgart.de